



VICTORY CHRISTIAN ACADEMY

THE CENTER FOR LUTHERAN EDUCATION



Serve wholeheartedly, as if you were serving the Lord, not men. Ephesians 6:7

Service Hour Requirement (K-8 Families)

Each family at Victory Christian Academy is required to provide 20 hours of approved service in support of the activities of our church and school. The full 20 hours of the service must be completed or the family will be required to pay the \$300 Required Service Hours (RSH) fee.

The \$300 RSH fee will be assessed in April and is due by May 15th. Any hours completed before mid-June, but after a payment has been received will be honored. A “refund” will be credited to the appropriate account when necessary. Acceptable Service Hours served by any family member, including grandparents and children (when appropriate), will be allowed.

The family member completing the service is responsible for recording the time served. A parent/family member completing Service Hours must record the time served in the Service Hour Notebook (located in the School Office). Some examples of service activities would be: Assisting with school lunch orders, distributing lunches, driving for a field trip, participating at a work, etc.

Service Hour Requirement (High School Students)

Each high school student at Victory Christian Academy will be required to complete 20 hours of community service during each school year.

The hours completed can be done prior to the start of the school year or during the academic calendar with designated deadlines. (Minimum of 10 hours are due before the end of the 1st Semester in December and final 10 hours are due before the end of the 2nd semester in June). Hours are doubled in the event they are not completed.

The hours will be accounted at each semester’s end. Students not completing their service hours will receive an incomplete in their theology class until the hours are completed.

Please get official documentation from the service recipient by having the organization detail your service and please provide it on the organization’s letterhead. In addition, they should also include contact information.

Parents are highly discouraged from signing their own student’s service hours although we know this is sometimes necessary.

Service Hour’s break-down:

- A maximum of 10 hours will be accepted from your home church.
- A maximum of 5 hours is required at Victory Christian Academy.
- The other hours should be done somewhere in your community, neighborhood, homeless shelters, etc.

In Christ,

Scott R. Dufresne, Executive Director

